

ALDER COPPICE PRIMARY SCHOOL



Achievement through Commitment

Lanyard Policy

Policy for the Attention of			
<i>Audience</i>	<i>Key Audience</i>	<i>Optional Audience</i>	<i>Additional/Notes</i>
Senior Leadership Team	✓		
Teachers	✓		
Teaching Assistants	✓		
Administrative Staff	✓		
Curriculum Support	✓		
Lunchtime Supervisors	✓		
Site Manager	✓		
Cleaners	✓		
Governors	✓		
Parents	✓		
Website	✓		
Local Authority		✓	

Policy Updated – Autumn 2023 ~ Review Date – Autumn 2026

Safeguarding

At Alder Coppice Primary School we recognise that the welfare of the child is of paramount importance and takes seriously its responsibility to safeguard and promote the welfare of the children in its care.

Lanyard Structure

Anyone wearing any of the following 3 lanyards is free to move around school unaccompanied.

STAFF

APPROVED VISITOR

VOLUNTEER/HELPER/WORK EXPERIENCE/STUDENT

Anyone wearing a red lanyard must always be accompanied by a member of staff/approved adult. If you see anyone wearing a red lanyard without an approved adult please report it to either a DSL/senior member of staff immediately.

VISITOR