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Issued:



## APPLICATION FOR PRIMARY SCHOOL SEPTEMBER 2026

**You should only complete one application form, issued by your home Local Authority.**

**Name of child**

**Home Address**

Please note you are able to apply online until the closing date (15 January 2026). One of the advantages to applying online is that your decision will be emailed to you on the day the places are allocated. Please visit the website at [www.dudley.gov.uk/admissions](http://www.dudley.gov.uk/admissions) for further information. **Before completing this form or applying online, you should read all of the information contained within 'A Parents' Guide to School Admissions 2026/27' booklet very carefully. This is available on our website above.**

**Present Nursery School:** .....

**Date of Birth:**

**Gender:**

**Council Tax Reference Number:** .....

*Child's home address.* (This must be the address where the child normally lives. If this is different from above, please explain why on a separate sheet of paper. Similarly, if parents share custody, please state this and give both addresses on a separate sheet of paper.) Please see relevant pages of the above booklet.

**If you choose not to apply online, you must return the completed form to the School Admissions Service, The Council House, Priory Road, Dudley, DY1 1HF by 15 JANUARY 2026 at the latest.**

It is very important that you check the admissions criteria for each school you are applying for to assess what order of priority will be given to your application, and to see whether supportive information should be provided or supplementary forms (SIF) completed in support of your preference. Certain schools select by faith and require you to complete a SIF in addition to the Local Authority application form. There are available from the schools direct or on the School Admissions website.

Preference Rank	Name of School
1	
2	
3	
4	
5	

The information you provide on this form is subject to the provision of the Data Protection Act 1998. It will be used for the purposes of considering your application for school admission. Our full privacy notice which explains what information we hold about you and your child, how we collect, use and share it, is within 'A Parents' Guide to Admissions 2026/27' booklet and on our website at [www.dudley.gov.uk/admissions](http://www.dudley.gov.uk/admissions)

**DOES YOUR CHILD HAVE A BROTHER OR SISTER AT ANY OF YOUR PREFERRED SCHOOLS?**

**YES / NO**

If yes, name of youngest brother/sister attending this school .....

Brother / Sister date of birth ..... Year Group .....

School brother / sister attends .....

IS YOUR CHILD LOOKED AFTER BY A LOCAL AUTHORITY OR WERE THEY PREVIOUSLY LOOKED AFTER BUT  
CEASED TO BE BECAUSE THEY WERE ADOPTED OR A CHILD ARRANGEMENT ORDER OR SPECIAL GUARDIANSHIP  
ORDER? YES / NO

If yes, which Local Authority..... Social Worker's Name .....

DOES YOUR CHILD HAVE AN EDUCATION, HEALTH AND CARE PLAN (EHCP)? YES / NO

**ONLY COMPLETE IF PREFERENCES ARE FOR CATHOLIC AND/OR C OF E SCHOOLS**

You only need to complete this section if you are applying for a school who give priority to pupils according to their faith. This information will be used to assist in the allocation of places at those schools and will not be used for any other purpose.

Has your child been received Baptised Catholic? YES / NO

Has your child been Baptised C of E? YES / NO

Have you completed a supplementary information form obtainable directly from the school? YES / NO\*

\* Please note failure to do so will result in your child being considered under a non-faith criterion.

**REASONS FOR PREFERENCE (you may attach additional sheets, if necessary). Please note that only information which is relevant to the admissions criteria as stated in the Guide to Primary Admissions can be taken into consideration.**

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**Declaration and signature of Parent/Carer**

I/we wish to make application to the schools listed, which I/we have ranked in order of my/our preference. I/we certify that I/we am/are the person(s) with parental responsibility for the child named overleaf and that the information given is true to the best of my/our knowledge and belief. I/we have consulted with all other persons who have parental responsibility for the child regarding this application. I/we understand that any false or deliberately misleading information given on this form and/or supporting papers, or any relevant information withheld, may render this application invalid and could lead to the withdrawal of an offer of a school place for my/our child.

**I/We confirm I/We have:**

- ✓ Read the 'A Parents' Guide to School Admissions 2026/27' booklet published by Dudley Metropolitan Borough Council.
- ✓ Provided any additional supportive evidence required by the admissions authority to assess my application.
- ✓ Completed all relevant sections of this form and a supplementary information form necessary for voluntary aided or foundation schools (please check the arrangements for each school to which you are applying).

**Surname..... Forename .....** **Mr/Mrs/Miss/Ms**

**Signature of Parent/Carer .....** **Date.....**

**Relationship to Child .....**

**Email**

**Contact**

**Telephone Number .....** **Mobile No .....**

Please note if there are persons with parental responsibility for your child, who are not living at your home address, you have a duty to ensure that you notify/consult those persons regarding this application and any future changes you may make.

**Please return the completed form no later than 15 January 2026  
School Admissions Service, Cable Plaza, Waterfront West, Brierley Hill, DY5 1LW**