

ALDER COPPICE PRIMARY SCHOOL



Achievement through Commitment

Charging & Remissions Policy

Policy for the Attention of			
<i>Audience</i>	<i>Key Audience</i>	<i>Optional Audience</i>	<i>Additional/Notes</i>
Senior Leadership Team	✓		
Teachers	✓		
Teaching Assistants			
Administrative Staff	✓		
Curriculum Support			
Lunchtime Supervisors			
Site Manager			
Cleaners			
Governors	✓		
Parents	✓		
Website	✓		
Local Authority			

Aims

- To conform to the requirements of the Education Reform Act (1988) and its revisions.
- To ensure that all pupils have access to all areas of the National Curriculum.
- To ensure that pupils have access to a wide and varied range of learning experiences.

Charging Policy

It is the policy of the Governing Board:

1. To make no charge in respect of basic books, materials and equipment provided in connection with the National Curriculum.
2. To make a charge for all board and lodging costs on residential visits, except where parents are entitled to claim statutory remission.
3. To request voluntary contributions from parents/carers for school activities in or mainly in school hours for which compulsory charges cannot be made, but which can only be provided if there is sufficient voluntary funding. The School will ensure that no pupil is excluded from such an activity by reason of a parent/carer's inability or unwillingness to make a voluntary contribution. The School will have the right to cancel an activity if there are insufficient voluntary contributions to make the activity possible.
4. To make a charge for activities wholly or mainly outside school hours which are not part of the National Curriculum, statutory Religious Education. The School will, however, make every effort, where appropriate, to subsidise pupils who are entitled to Free School Meals and request assistance.
5. To make a charge for musical instrument tuition provided to any individual or group of pupils where the teaching is not an essential part of either the National Curriculum and is not subsidised or funded through other means.
6. To seek payments from parents/carers for damage to or loss of school property caused wilfully or negligently by their children.
7. To delegate to the Headteacher the decision over any individual case arising from the implementation of this Policy.