

ALDER COPPICE PRIMARY SCHOOL

Achievement through Commitment

Headteacher: Mr P Mandelstam

12 September 2025

Dear Parents,

Election of Parent Governors – Letter 2

Further to the letter we sent out on 4 September, we are now writing to invite nominations for parent governor. Yesterday, we held an awareness session for interested potential candidates who wished to attend.

In our school we have provision for 2 parent governors and there are currently 2 vacancies.

Please refer to the letter of 4 September for the detailed information about the role, who is eligible, what it involves and what is expected.

The Nomination Form has been sent to all parents with this letter, so that any parents who wish to self-nominate or nominate another parent may complete it. This will need to be returned to the School, either via email to admin@alder.dudley.sch.uk or they can be handed in to the School Office, no later than **10am Friday 19 September**. (Nominations received after this time will not be accepted).

You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted, but if you are nominating another parent please seek their prior consent. If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents, together with details of the ballot procedure.

We must stress that statutory guidance advises that the Governing Board publishes online, for each governor, certain information including their full name, relevant business interests, whether a governor serves on another governing board and relationships with staff in the School. There is a statutory requirement for all governors to have a DBS check and you would be required to abide by and sign a Code of Conduct.

Yours sincerely,

Peter Mandelstam

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Headteacher

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