

ALDER COPPICE PRIMARY SCHOOL

Achievement through Commitment

Headteacher: Mr P Mandelstam

15 October 2025

POTENTIAL YEAR 6 RESIDENTIAL VISIT TO WALES 2026

The School is looking at the feasibility of providing a residential visit for the children in both classes in Year 6. The visits will take place during the Summer Term 2026 during June.

Each class will go separately and the visit for each class will last for 5 days and 4 nights.

The children will stay in a Hotel in Llandudno and take part in a variety of activities (see sample itinerary).

Purpose of the Visit

The purpose of the visit is educational and will contribute to the Year 6 curriculum unit on Wales, by making the planned activities more meaningful and allowing us to extend experiences outside those that are normally provided by, and in the School itself. The mix of activities will also provide important social opportunities, together with the opportunity for the children, many of whom have been together for many years, to enjoy time away prior to starting at their secondary schools. It, therefore, also forms part of the programme of events designed to ensure that the children have a special time at the end of primary school.

Costs

The cost of the visit works out at £510 per child. We are mindful of the pressures on household finances at this present time, however we also know that given the last few years and all that the children have been through, that many parents are keen for children to experience enrichment opportunities beyond the classroom. This is one of the reasons we now wait until Year 6 before offering a residential visit.

The cost includes meals, travel by coach, insurance, supervision, entry to all the activities and board and lodging in the hotel.

Under the terms of the Education Act 1996, the School can charge for the board and lodging costs, which are £260 per place, but can only raise the other costs (£250) by voluntary contribution.

ALDER COPPICE PRIMARY SCHOOL

Northway ~ Sedgley ~ Dudley ~ West Midlands ~ DY3 3PS

☎: 01384 816610

✉: admin@alder.dudley.sch.uk

Website: www.alder.dudley.sch.uk

The children will not be treated differently according to whether or not any contribution has been made, however **the visits can only go ahead if the level of financial support is sufficient.**

If this is not the case and the School is not able to make up any shortfall, then the visits will not take place and no children will be able to go, regardless of parental contribution. Unfortunately, this happened in 2015 meaning that there was no Residential Visit for that year group.

Parents, at the time of completing this Form, who can prove they are in receipt of the following benefits, have the option to claim full remission of the board and lodging costs (£260) from the School if they so wish.

- ❖ Income Support
- ❖ Income-based Jobseeker's Allowance
- ❖ Income-related Employment and Support Allowance
- ❖ Support under Part VI of the Immigration and Asylum Act 1999
- ❖ The guaranteed element of Pension Credit
- ❖ Child Tax Credit (provided they aren't also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- ❖ Working Tax Credit run-on – paid for 4 weeks after they stop qualifying for Working Tax Credit
- ❖ Universal Credit – for those applying on or after 1 April 2018, their household income must be less than £7,400 a year (after tax and not including any benefits they get).

Please note that this money is not subsidised by the Government, it does not come out of the School's delegated budget but has to come from School Fund, which is money raised by other children.

In order to work out if the visits are viable, we will need the Residential Visit Consent Form returned confirming whether you will pay the £510 by **10am on Wednesday 22 October** at the latest. At this stage we don't need any money! This is just to allow us to see if the visits will be able to go ahead.

Payments

The money for the visit can be paid in a lump sum, or alternatively in instalments between 10am Wednesday 19 November and 10am Tuesday 28 April 2026 (the third week back after the Easter holidays) allowing nearly 5 months for payment to be made.

A non-refundable deposit of £150 will need to be made by 10am Monday 2 February 2026, as the School has to pay certain deposits and pre-payments beforehand.

Please note that once parents have pledged/committed to paying a certain amount, we need these to be honoured, as we will have costed the whole visit for everyone, based on the promised contributions. Failure to honour this will most likely mean your child's place on the visit being withdrawn.

Further Information

Deciding if the visits will go ahead

Once all the initial Forms have been returned, indicating the level of payment parents are able to make we shall consider whether the visits are financially viable. If we feel we are able to go ahead, a confirmation letter will be sent out to parents by the end of the day on Monday 17 November.

Provisional Dates

The provisional dates for the visit are as follows

6C - Monday 8 June – Friday 12 June 2026

6A - Monday 15 June – Friday 19 June 2026

Accompanying Adults

Please note that the accompanying adults will all be staff at the School (either teaching or support staff). Staffing will be confirmed at the Summer Term briefing meeting for parents.

Attendance at Briefing Meeting

Taking a class of children away on residential is an important responsibility – for this reason we must make sure that we minimise any potential issues which may adversely affect the visit, this includes making sure that parents of all children have attended the briefing and informed us of any issues which may affect their child. For some children there will be additional things we need to know because this is a residential, involving staying away from home and is beyond the normal school day.

We hold a Summer Term Briefing, where we share important information with you about the visit including groupings, travel, medical arrangements, safeguarding and health and safety and we will have the finalised itinerary. **At least one parent/guardian/carer of each child going must attend the Wales briefing meeting on [Wednesday 22 April 2026 between 5pm and 6pm.](#)**

This meeting will be for parents only, so alternative arrangements will need to be made for children/siblings – they cannot be brought with you.

Reasons why a child may not go on the Visit

We hope that as many children as possible will join in the visit, but there are various reasons why a child may not attend.

This will usually be determined by one of the following

Child – Parent – School.

Child

- The child does not wish to attend.
- The child's behaviour in school causes a concern.
- The child does not adhere to the School's Uniform & Property Rules relating to what is permitted in school.

Parent

- Parents do not wish their child to attend.
- At least one adult from the family does not attend the briefing on Wednesday 22 April 2026 at 5pm – 6pm in full.
- Parents do not honour their pledged amount.
- Parents do not pay the pledged amount on time.
- Parents do not return the required Forms on time.
- Parents do not ensure that their child adheres to the School's Uniform & Property Rules relating to what is permitted in school.

School

- The School, which reserves the right to withdraw/remove from the visit, at any time, any child whose behaviour in school is a concern or whom we consider to be a danger, to either others or themselves or any child whose behaviour is not in line with the School's Respect & Responsibility Code. During the year we will monitor each child's Trackers and Indoor Supervisions.

Please note that any children who do not take part in the visit, or whose parents or the School do not give permission for them to go, will remain in School during the week of the visit.

Next Steps

If you would like your child to go on the visit, please make sure the Form is returned to your child's class teacher by 10am Wednesday 22 October 2025 at the latest. If the Form is not returned, we will assume that you do not wish your son/daughter to go on the Residential Visit if it takes place and he/she will remain in school.

You will receive confirmation of whether the visits are financially viable by the end of the day on Monday 17 November at the latest.

If the visits are able to go ahead then the payment window will open from **10am Wednesday 19 November** until **10am Tuesday 28 April 2026**.

Please do not send in any payments until we have confirmed that we are able to go ahead.

If you would like any help completing the Form or discussing your contribution please contact Mrs Linney via admin@alder.dudley.sch.uk or via the office.

We hope that we will have the opportunity to give the children a fantastic week away in June.

Yours sincerely,

Peter Mandelstam

Peter Mandelstam
Headteacher

Year 6 Residential Visit 2026

Consent Form

This Form must be completed by the Parent/Guardian/Carer with whom the child named below lives.

Please fill in sections 1, 2, 3, 4 and either 5A, 5B or 5C.

(Please ask us if you want help filling in the Form)

Please make sure that this Form is returned to your child's class teacher **by 10am Wednesday 22 October 2025**. If the Form is not returned by this date we shall assume you do not wish your child to take part in the Residential Visit and they will remain in school if the visit goes ahead.

NAME OF CHILD _____

CLASS _____

1. Permission Slip

If the Year 6 Residential Visit to Wales goes ahead I give permission for my above named child to take part in all the activities.

Signed _____ (Parent/Guardian/Carer)

2. The Residential Visit Code of Conduct

I/We have read the information relating to the visit and I/we understand that my child can only take part in the visit if I/we agree to the conditions in the Residential Visit Code.

As parents we will abide by the School's decisions relating to the Residential Visit, in particular with regard to acceptable items which can be taken by our child.

I/We agree with and accept the terms in the Residential Visit Code.

Signed _____ (Parent/Guardian/Carer)

3. Parental Responsibilities

As parents I/we understand that our child will only be allowed to go on the Visit if I/we

- ❖ *Attend the adult briefing meeting in full on Wednesday 22 April 2026 between 5pm and 6pm*
- ❖ *I understand that the meeting on Wednesday 22 April 2026 is for adults only and therefore I must not bring any children.*
- ❖ *Have signed and returned all required Forms on time*
- ❖ *Have honoured our pledged amount and paid on time*
- ❖ *Adhere to the School's list of acceptable and unacceptable items for the Residential Visit.*
- ❖ *Adhere on a day-to-day basis with the School's Uniform & Property Rules relating to acceptable items in school.*
- ❖ *Ensure that my child is in school for the pupil briefing meeting during the day on Wednesday 22 April 2026.*
- ❖ *Ensure that my child is in school for the final health and safety pupil briefing meeting during the day on Wednesday 3 June 2026*

Signed _____ (Parent/Guardian/Carer)

**CODE OF CONDUCT AND CONDITONS FOR CHILDREN
ATTENDING**

YEAR 6

RESIDENTIAL VISIT TO WALES

NAME OF CHILD _____ **CLASS** _____

1. Ensure that my child adheres to the Residential Visit Behaviour Code

❖ *Be Safe*

❖ *Be sensible*

❖ *Do as they are asked immediately*

❖ *To be polite and kind and considerate*

❖ *Respect other people and their property*

2. Ensure that my child abides by the School's list of acceptable items which can be taken on the Residential Visit.

3. Ensure that my child abides by the School's Uniform & Property Rules relating to what is permitted in school on a day-to-day basis.

4. Agree that as parents we will abide by the School's list of acceptable items which can be taken on the Residential Visit.

5. Agree that as parents we will abide by the School's Uniform & property Rules relating to what is permitted in school on a day-to-day basis.

Signed _____

PRINT NAME _____

DATE _____

5. Contribution

PLEASE FILL IN *ONE* SECTION ONLY

EITHER 5A, 5B or 5C

5A

I/We are willing to contribute £510 (£260 board & lodging and £250 voluntary contribution to cover all other costs) for my child to go on the visit.

Signed _____ (Parent/Guardian/Carer)

Or 5B

Parents, at the time of completing this Form, who can prove they are in receipt of the benefits listed on page 2, have the option to claim full remission of the board and lodging costs (£260) from the School if they so wish.

Please note that this money is not subsidised by the government, it does not come out of the School's delegated budget but has to come from School Fund, which is money raised by other children. If not enough money is pledged then the whole visit may not be able to take place.

Those who wish to claim remission, will need to submit evidence of their current receipt of the benefit concerned. A photocopy of the letter of entitlement or the outer and inner facing pages (detailing names and addresses of recipient and benefit type) of the benefit book will suffice for this purpose. The School can arrange to copy this for you if you have difficulty.

I wish to claim remission for the cost of board and lodgings.

Signed _____ (Parent/Guardian/Carer)

If you have signed above, School Fund will be used to pay for your child's board & lodging.

Please indicate below that you are prepared to pay the remaining £250

I would like the School to subsidise the visit for my child by paying the £260 Board & Lodging but will pay the remaining £250 contribution.

Signed _____ (Parent/Guardian/Carer)

**If you have requested that the School pays the £260 Board & Lodging for your child and feel that you will be unable to pay the voluntary contribution of £250 please contact the Headteacher's PA, Mrs S Linney via slinney@alder.dudley.sch.uk before 9am Wednesday 22 October 2025, so we can discuss ways the School can support you.*

Or 5C

I/We will pay the £260 board and lodging but feel unable to contribute the full £250 voluntary contribution to cover the other costs for my child's visit to Wales and will make the following contribution

<i>Board & Lodging</i>	<i>Voluntary Contribution</i>	<i>Total payment</i>
£260	£	£

Signed _____ (Parent/Guardian/Carer)

This Form must be returned to School by 10am Wednesday 22 October 2025 at the latest. If we do not receive the Form by this time, we will assume you do not wish your child to take part in the Residential Visit if it goes ahead and he/she will, therefore, remain in school.