

ALDER COPPICE PRIMARY SCHOOL

Achievement through Commitment

Headteacher: Mr P Mandelstam

21 October 2025

Dear Parents,



YEAR 2 SCHOOL VISITS

This year we have once again planned a whole range of possible school visits and workshops to enrich the curriculum and we are writing to tell you about these in advance to ensure that you know about the costs involved for these possible visits early in the year.

As you will appreciate, the cost of everything has increased, in particular the cost of transport is significantly more than it was. However, we have made every effort to keep the costs as low as possible, as we are mindful of the financial pressures many families face, and therefore the School has already subsidised each of these visits, but please bear in mind that the cost is not just for visiting the setting. School visits usually contain workshops and educational activities which is not the same as visiting these places yourself on a weekend.

The following visit is being considered for Year 2, but in order to run the visit we have planned, we do rely on contributions towards the visit from parents. Under the Terms of the Education Act 1996 the School cannot make a direct charge for this visit but can ask for a voluntary contribution towards the costs of the coach and activities. If a parent does not make a voluntary contribution towards the visit their child would still be able to attend if you have given consent, **however if the overall contributions are insufficient then the visit will not take place**.

VISIT	DATE OF POSSIBLE VISIT	COST PER CHILD	PAYMENT REQUIRED BY:
Black Country Museum & Waterways Museum	Thursday 21 May 2026	£38.00	10am Thursday 7 May 2026

So that we can gauge whether these visits are financially viable, please complete the Microsoft Form via this link: <https://forms.office.com/e/sunvt6uKFm> by **10am Wednesday 5 November**. At this stage we are not asking for any money, we just need confirmation of what parents are willing to pay. If the visits go ahead, then parents will need to honour the financial contributions they have pledged. We are hoping that by giving advanced notice for payments that this will help with contributions. Once the Microsoft Form is completed, we will write to you again on Tuesday 11 November 2025, to let you know whether the visits can take place. Please note that once visits are confirmed, **if children are**

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unable to attend for any reason on the day of the visit, including absence, no refunds can be given, as visits are paid for in advance and are non-refundable.

Some parents/carers have previously enquired about paying extra for visits to ensure that they go ahead. They understand that whilst some parents may not be in a position to pay the full amount, they are keen for all the children to experience the visit, and it can be disappointing for both parents and children if it has to be cancelled due to lack of contributions. We can confirm that, as we did last year, anyone can pay more than the amount requested if they would like to “sponsor” the visit. Please contact either myself, or Mrs Barwell if you would like to be a sponsor.

We would like to remind parents that we reserve the right to remove from the visit and activities, at any stage, any child whose behaviour in school is not in keeping with our Respect & Responsibility code, or anyone we consider to be a danger to either others or themselves.

If you have any questions regarding this potential visit, please contact us either via the office or admin@alder.dudley.sch.uk

As ever, we appreciate your continued support.

Yours sincerely,

M Shee

Mrs M Shee
Deputy Headteacher