

ALDER COPPICE PRIMARY SCHOOL

Achievement through Commitment

Headteacher: Mr P Mandelstam

Tuesday 10 March 2026

Dear Parents/Carers,



RECEPTION SCHOOL VISIT CONFIRMATION

Further to our previous letter regarding the proposed Reception visit, thank you to all of those parents/carers who completed the permission slip and thank you to those who have stated that they are willing to contribute towards the costs.

We are pleased to confirm that we have received a sufficient amount of pledged funds for the visit to go ahead.

VISIT	DATE OF VISIT	COST PER CHILD	PAYMENT REQUIRED BY:
Kingswood Activity Centre	Friday 1 May	£38	10am Friday 10 th April 2026

In order for the visit to definitely go ahead, it is important that you now honour the amounts that you have indicated that you will pay, as we have costed the visit on these.

You can pay in instalments for this, or all in one go, as long as the total amount is paid by the required payment date. Please note that now the visit is confirmed, **if children are unable to attend for any reason on the day of the visit, including absence, no refunds can be given, as visits are paid for in advance and are non-refundable.**

Payments for the Kingswood Activity Centre can be made via +Pay from **10am Friday 13 March 2026** until **10am Friday 10 April 2026**.

If you need to check the amount that you indicated that you will pay please contact Mrs Barwell in the office.

You have already given Parental Consent for your child to take part in the visit. If for any reason that has changed and you no longer wish your child to take part in the visit, please email admin@alder.dudley.sch.uk by 10am Friday 10 April 2026 and we will remove your child's name from the list and they will remain in school on the day of the visit.

We will write to you again concerning information about the visits nearer the time.

ALDER COPPICE PRIMARY SCHOOL

Northway ~ Sedgley ~ Dudley ~ West Midlands ~ DY3 3PS

☎: 01384 816610

✉: admin@alder.dudley.sch.uk

Website: www.alder.dudley.sch.uk

We would like to remind parents that we reserve the right to remove from the visit and activities, at any stage, any child whose behaviour in school is not in keeping with our Respect & Responsibility code, or anyone we consider to be a danger to either others or themselves.

If you have any questions regarding this visit, please contact us either via the office or email admin@alder.dudley.sch.uk

Yours sincerely,

M Shee

Mrs M Shee
Deputy Headteacher