

16 March 2026

Dear Parents of Children in Year 6,

Year 6 Events

We are writing to provide further details of the planned activities for our Year 6 children, as they approach the end of their time in primary school.

There is a lot of information contained in the letter, which is why we have sent you a full paper copy. Please look through this carefully, make a note of key dates and check with Mrs Barwell if you are uncertain of anything. We have made all the payments linked to one date for your convenience.

Year 6 Leavers' Photograph and Individual Photograph

As you will know from the Diary Dates and email, we have sent you, this will take place on Tuesday 24 March and you will receive a link to access the pictures. Please remember that in order to be in the photograph children must be in their full correct school uniform (including jumpers and no summer option items).

Year 6 Tests and Annual Reports

The children continue to work really hard as we build up to the government's national end of Key Stage 2 tests which all Year 6 children in the country take during the week beginning Monday 11 May.

Please continue to help your child with their preparation for these e.g. using their Study Guides and please ensure that they are in school in the lead up to the tests as when we come back from Easter, we only have 18 teaching days before the start of the tests.

The results of the Year 6 tests will be shared with you at the end of term, when they have been returned from the external markers. We expect to give you these on Friday 10 July, following the issuing of your child's Annual Report on Tuesday 7 July.

THE EVENTS & ACTIVITIES

We have outlined all the events to the children today and the information is provided for you on the following pages.

Please note that the Form should be returned and all payments (other than residential) made by **10am Wednesday 15 April 2026**.

To access this please go via Parentmail - +Pay – Payments & shop and then each item is set up separately for you to access. The system is already set up so you can start making payments straight away if you wish to.

Year 6 Leavers' Book

The children will, shortly, be starting to work on their contributions for this publication and it will provide a lovely reminder of their time at Alder Coppice. This professionally produced book has been very popular with children and parents alike for many years.

The cost of an individual book is £25. You may order as many as you wish, in case you want some for other family members.

If you would like to order a copy, please fill in the attached Form. Payment will be via +Pay by 10am Wednesday 15 April 2026.

Year 6 Autograph Book and Pen

All of Year 6 will be presented with an Alder Coppice autograph book and commemorative pen set to keep. These will be given out on Wednesday 15 July and the children will spend time that day signing each other's books.

Please note that we do not have signings of other items such as clothing e.g. shirts or jumpers during the last week or during the last day. We buy and give all the children their Autograph Book, so that they can collect signatures and messages and have this as a keepsake. Children may, if you wish, sign their shirts or jumpers at the end of their time with us, from 1.30pm on Friday 17 July when they are together on the playground.

Year 6 Production – Thursday 9 July

As you will already know, this year's Leavers' Production will take place at school on Thursday 9 July. The children will rehearse in the preceding weeks and then on the Thursday the children will remain at school until the production in the evening. You will need to send the children with a packed tea that they will have around 5pm.

Families will be able to arrive from 6.10pm for a 6.30pm start. Please indicate on the attached Form your consent for your child to take part, which includes remaining in school from the end of the day until the production starts, and also indicate the number of tickets you would like for seats, up to a maximum of 2 per family. Please indicate if you would like any additional tickets should there be space/spare tickets.

Year 6 Hoodie

We have 2 options available for you to consider - a hoodie with "Wales 2026" on the back and your child's first name or initials on the front and/or a hoodie with "26 Leavers" (on the back) with first name/initials on the front. All of the children's first names will be included in the "26" part of the design.



There are a range of colours and children can choose whichever colour they would like. The children have seen some examples of the sizes/colours and the colour charts today. If you wish to see any sample hoodies, you can contact Mrs Barwell and come into the office to see them.

You may order whatever you like e.g. just a Wales hoodie, just a Leavers' hoodie or both or more than one of each.

If you would like to place an order, please complete the attached Form and return it by **10am Wednesday 15 April**, so that we can process the orders, so that they arrive before the first residential. We may not be able to process late orders so please complete the Form by the deadline.

Full payment can be made anytime between now and **10am Wednesday 15 April**. Any queries regarding hoodies should be directed to Mrs Barwell in the office.

Hoodies are not part of the standard school uniform and so may only be worn either as an external coat at the end of term (not to replace the School jumper) and obviously for those attending the residential visit during their time in Wales.

Year 6 Residential

Dates

As previously indicated, the dates are as follows:

Class 6C – Monday 8 June – Friday 12 June 2026

Class 6A – Monday 15 June – Friday 19 June 2026

Payment Deadline

Please remember in line with the information given to you in the Autumn Term, that final payment of all money must be made by **10am Tuesday 28 April**.

As previously indicated, once parents have committed to paying a certain amount, we need these to be honoured as we have costed the whole visit for everyone based on the promised contributions. Failure to honour the full amount you have indicated will most likely mean your child's place on the visit being withdrawn.

Meeting for Parents

Please remember that at least one parent/carer of each child going must attend the full briefing meeting on **Wednesday 22 April at 5pm** (Please note that this meeting will be for parents only. You will need to make alternative arrangements for your child). If a parent/carer does not attend the meeting, we will not be able to take your child on the visit. Please arrive between 4.50pm and 5pm.

It is essential that a carer/parent who knows the child well attends, as it is you who will be able to ensure that we have the information we need about your child while we are away, and this is often different or additional to what we need to know when they are in school during the day. During this meeting we will give you the final itinerary, so that you have plenty of time to prepare.

Important Briefing Meetings for Children

The children will have the following briefing meetings for the residential:

Wednesday 22 April – Main focus - Itinerary, Kit List and Groups

Friday 15 May – Food Preferences and Rooms



Wednesday 3 June – This will be the final briefing which includes final details and confirmation of rooms, groups, itinerary and any appropriate updates. It will also include an essential health and safety briefing. Children who are going on the visit **must** attend this briefing.

At the meeting on Wednesday 22 April we will inform you and the children of the maximum amount of optional spending money children can bring.

The money (cash) will need to be brought into school, either by your child to their class teacher or by an adult to the office straight after the May half-term holiday, so it is in school on Wednesday 3 June as the children will hand the money in to their adult as part of the final briefing when they are in their groups with their leader.

This means it can be brought into school anytime on Monday 1 June, Tuesday 2 June or the morning of Wednesday 3 June before 9am.

Unless there are exceptional circumstances, we will not be able to accept money after this time, so you may wish to plan for ensuring your child has the amount you wish them to have for 3 June.

Year 6 Prom – Tuesday 14 July 5.15pm – 9.30pm

This will be held at school and follow the format established over the last 5 years.

Year 6 children attending the event and their siblings (if wished) can be collected from school at 1.30pm to go home and get ready for their evening. Alternatively, children may remain in school until the usual finish time of 3.10pm if parents wish.

The early finish must be by prior arrangement, so please indicate this on the attached Form. All children leaving early will need to be collected by an adult – children will not be allowed to leave at 1.30pm on their own.

The format for the evening (weather permitting!) will be as follows:

Arrival	
5.15pm – 6pm	Children arrive via the KS2 playground entrance. Music will be playing to welcome them, and they will meet on the Front Playground. Parents will be welcome to join their child on site until 6pm. We have an official photographer so you will be able to purchase photographs, but parents will also be able to take their own family or group photographs on the playground.
6pm – 6.15pm	Parents will say goodbye to their children and the children then come into school.
Buffet Dinner & Disco	
6.30pm	Buffet Dinner for the children Disco
9.30pm	Children collected to go home from the Front Playground

The School will cover the cost of the Prom (including food and disco), so there will be no charge to parents.

Form

Please complete the accompanying Form and return it to us by **10am Wednesday 15 April**. If we do not receive the Form by this date, we will assume you do not wish your child to take part in the events.

Please note we may not be able to process late Forms, unless there are exceptional circumstances as to why the Form could not be returned on time.

Payments

The deadline for all the payments (other than residential) is **10am Wednesday 15 April**.

Please note if you do not make the required payments by this time your child will not be able to take part/receive the relevant item/event.

We look forward to making this a special time for the children during their last term of primary school before moving on to secondary education.

Yours sincerely

Peter Mandelstam

Peter Mandelstam
Headteacher

SUMMARY OF KEY DATES

Tuesday 24 March	Year 6 Photograph (full normal uniform must be worn)
Wednesday 15 April	10am Deadline to return Year 6 Events Form including Hoodies and pay for Leavers' Book and Hoodies
Wednesday 22 April	<p>Children attending the visit need to be in school as they will have their Residential Briefing during the day, discussing the final Itinerary, groups and Kit List.</p> <p>5pm – 6pm Meeting for parents (At least one adult must attend this meeting if your child is going on the Residential. We will not take children if at least one adult does not attend this meeting as it will include essential medical and health and safety information).</p> <p>The meeting is for parents only. Children/siblings cannot be brought with you on this occasion.</p>
Tuesday 28 April 10am	Year 6 Residential: <ul style="list-style-type: none"> • Deadline for return of Medical/Information Form • Deadline for full payment to be made
w/b Monday 11 May	Year 6 tests
Friday 15 May	Year 6 Residential – Briefing for children – Food Preferences and Rooms
Monday 1 June & Tuesday 2 June	Year 6 Residential – Spending money can be brought into school
Wednesday 3 June	Year 6 Residential – briefing Children attending the visit need to be in school as they will have their final Residential Briefing during the day, including information on health and safety and confirmation of groups and rooms. 9am deadline for children to have spending money in school so it can be handed to group leader.
Monday 8 June – Friday 12 June	6C go to Wales <i>Arrive at school between 7am and 7.10am</i> <i>Friday collection at 7pm</i>
Monday 15 June – Friday 19 June	6A go to Wales <i>Arrive at school between 7am and 7.10am</i> <i>Friday collection at 7pm</i>
Tuesday 7 July	Annual Reports issued
Thursday 9 July	6.30pm Year 6 Leavers' Production (entry from 6.10pm) Children will remain in school at 3.10pm to rehearse until the evening.
Friday 10 July	Year 6 Test results issued to children and parents
Tuesday 14 July	5.15pm – 9.30pm Year 6 Prom at school. Parents who have pre-requested children (& siblings) leave early may be collected at 1.30pm. Children will only be released to a known adult.
Wednesday 15 July	Children presented with Autograph Book & Pen to do signings and Leavers' Books will be given out to those families who have ordered copies.

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Achievement through Commitment

REPLY FORM ~ 2026 YEAR 6 EVENTS

Name of Child _____ Class _____

Leavers' Book

Number of copies of the 2026 Year 6 Leavers' Book required e.g. 1 or 2

+ Pay - £25 per book (by 10am Wednesday 15 April)

Year 6 Production ~ *Please tick as appropriate.*

I give permission for my child to take part in the Year 6 Production, including remaining at School from 3.10pm until the start of the production on Thursday 9 July.

Signed _____ (Parent/Guardian/Carer)

We would like to request the following number of seats (up to maximum of 2)

If there are spare tickets, please could I be considered for an additional ticket

Year 6 Prom Evening ~ *Please tick as appropriate.*

I would like my child to attend the Prom Evening.

Signed _____ (Parent/Guardian/Carer)

Either

We would like to take up the option of collecting our child at 1.30pm on Tuesday 14 July and understand that they must be collected by a parent or an agreed adult.

And

We have other siblings in the School and would like to collect them at 1.30pm

Name and classes

_____ Class _____

_____ Class _____

_____ Class _____

Or

My child will remain in school until the usual finishing time of 3.10pm.

Please return this Form to School by 10am Wednesday 15 April 2026

YEAR 6 - ORDER FORM – HOODIE 2026

Name of Child: _____ Class: _____

Please complete the table below and indicate the size and colour you require.

The cost for the hoodie is either £20 or £22.

A range of colours are available, which have been shared with the children.

Junior Sizes: 7/8yrs (30"), 9/11yrs (32"), 12/13yrs (34") - £20

Small Adult (36") & Medium Adult (40") - £22

Hoodie - "26 Leavers"

Size	Colour	Initials or first name to be printed on front <i>(Please print name/initials)</i>	Quantity

Hoodie – "Wales 2026"

Size	Colour	Initials or first name to be printed on front <i>(Please print name/initials required)</i>	Quantity

Payment via +Pay through your Parentmail.

Signed: _____

Print: _____

Please return this Form to School and complete payment by 10am Wednesday 15 April 2026.

We may not be able to accommodate any requests/Forms returned after this date.